

MAIDS MORETON PARISH COUNCIL

Clerk to the Council – Jacky Dale-Evans

Serendipity, Main Street, Maids Moreton, Bucks, MK18 1QS

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www.maids-moreton.co.uk**Schedule of Payments and Bank Balances****30th August 2022****For Authorisation, need signing off at bank**

Date	Invoice Details	Amount	Auth 1	Auth 2
		(Inc VAT)		
01/11/2021	SLCC Annual Membership	£112.00		
22/07/2022	BMKALC Writing Grant Applications	£45.00		
31/07/2022	Maids Moreton Village Hall meetings June & July	£48.00		
31/07/2022	Phillips Print	£601.53		
04/08/2022	Reimburse P Hardcastle for works to playing field bin liner	£10.00		
05/08/2022	Reimburse P Hardcastle for works to litter signs	£20.00		
08/08/2022	NBPPC - annual membership	£20.00		
09/08/2022	BigTrees work to Ash on playing field and Lime on South Hall	£560.00		
17/08/2022	BHIB Insurance 22/23	£1,495.00		
Total		£2,911.53		

NI Contributions	TBC			
Employers				
Employees				
total to pay		£0.00		

Clerks Remuneration and Expenses

30/08/2022	Remuneration	TBC		
30/08/2022	Working from home	£26.00		
	Total amount payable	£26.00		

Visa Payment Made – for cross checking with bank statement

Date	Invoice Details	Amount	Auth 1	Auth 2
		(Inc VAT)		
03/08/2022	Amazon caution tape for playing field	£13.18		
Total		£13.18		

Paid with Authorisation mid month

Date	Invoice Details	Amount	Auth 1	Auth 2
		(Inc VAT)		

04/08/2022	M Harris works to litter bin liner (reimburse to P Hardcastle)	£10.00		
05/08/2022	M Harris works to litter signs (reimburse to P Hardcastle)	£20.00		
11/08/2022	Visual Rights Group	£195.00		
Total		£30.00		

Quotations to be Agreed (Ex VAT)

Date	Quotation Details	Amount	Auth 1	Auth 2
		(Ex VAT)		
15/08/2022	AEL Electrical Services for Cricket Pavilion	£1,575.73		
22/08/2022	Email from GM upgrades to Cricket Pavilion and Scout Hut	£7,872.99		

Bank Balances

	Treasurers Account (Current)	Business Bank Instant (Savings)
Closing Balance 28th July 22	£20,462.04	£32,690.35
Paid in August 22	£0.00	£1.08
Paid out August 22	-£6,850.63	£0.00
Closing Balance 30 August 22	£13,611.41	£32,691.43
Reserves/Earmarked Funds		
	Playground/Playing Field	£8,010.63
	Elections	£5,000.00
	Interest	£8.51
	Capital Expenditure underspend from 21/22 (Scout Hut)	£6,580.00
	Operational Reserves	£13,092.00
Total Reserves 28/7/2022		£32,691.14

2022/23 Direct Debit Payments

Octopus Energy – Electric Playing Fields	Monthly
Opus Energy – Gas Cricket Pavilion	Monthly
Opus Energy Gas Scout Hut	Monthly
SSE Street Lighting	Monthly
Anglian Water Playing Field	Quarterly
ICO	Annually
HP Print (direct card payment)	Monthly

Excerpt from Financial Regulations May 2022:

4. Budgetary control and authority to spend

4.1. Expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget. This authority is to be determined by:

- the council for all items at £500 or above;
- the Clerk, in conjunction with Chairman of Council, for any items below £500.

Such authority is to be evidenced by a minute and/or **by an authorisation slip duly signed by the Clerk, and where necessary also by the appropriate Chairman.**